MINNESOTA E-RIDE SAFETY STANDARDS BOARD

School Administrator Guide

Planning checklist for a proposed campus micromobility parking program.

1. Assign ownership and review authority

Name a district lead. Ask counsel to review campus parking authority, state-law consistency, student privacy, disability accommodations, and fair-process protections before adoption.

2. Define the proposed program

Identify district-managed racks and arrival zones. Decide whether to pilot a certification-based parking program for legally eligible riders. Keep registration tags distinct from permission to ride on public ways.

3. Plan family access

Confirm provider capacity, costs, geographic access, assistance options, and a transition period. Do not create a requirement families cannot reasonably meet.

4. Communicate and respond fairly

Publish a parent notice, campus conduct expectations, staff contacts, and an appeal path. Use education-first corrections where permitted; retain existing emergency safety procedures.

5. Evaluate the pilot

Review participation, access barriers, referrals, and reported incidents. Seek family and staff feedback before expanding; do not promise a measured safety benefit without evidence.

Proposed draft for policy discussion and attorney review—not current law. E-RIDE Certification is not currently required by Minnesota law. Certification does not override rider age limits, device requirements, or public-road and trail rules.

Official reference: Minnesota Statutes § 123B.935 (school safety training). This training requirement is separate from E-RIDE Certification.